The Michigan Association of
MACPA
Certified Public Accountants

Register By:
Web site: www.michcpa.org
E-mail: macpa@michcpa.org
Fax: 248.267.3737
Phone: 248.267.3700
888.877.4273 (toll-free in Michigan)
Mail to: MACPA
5480 Corporate Drive, Suite 200
PO Box 5068
Troy, MI 48007-5068

EVENT REGISTRATION FORM - Duplication is encouraged.

NAME: _____
Please Print First Middle Last

Firm Name: _____

Address: _____

_____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____ Nickname: _____

Signature: _____

❑ This is a permanent address change
Send my confirmation by: ❑ E-mail ❑ U.S. Mail
Please check one: ❑ MACPA Member ❑ AICPA Member ❑ Both ❑ Non Member Other Credentials: _____

PAYMENT OPTIONS

❑ Check enclosed (payable to the MACPA) ❑ Please bill me/my firm $_____ (MACPA member option only)

❑ Please charge my: ❑ Visa ❑ MasterCard ❑ American Express ❑ Personal or ❑ Firm Card (3 digit security number on back of card)

Card Number: _____ CVV2 # : _____

Signature: _____ Exp. Date: _____

Name on Card: _____

COURSE INFORMATION

Course Name	Course Code	Date:	Fees:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Conference Session Choices: _____ _____ _____ _____ _____ _____ _____ _____ _____ _____

Promotional Code: (if applicable): _____

For special accommodations or special dietary needs, please contact the MACPA.

CANCELLATION POLICY: If you find you cannot attend a program for which you are registered, call, fax, e-mail or write the MACPA at once. Cancellations received at least five (5) business days prior to the program date will be eligible for full refund or a credit. Cancellations received less than five (5) business days prior to the program date are subject to the following fees: $50 service charge on 8-hour or longer course, $20 service charge on half-day events, $15 service charge on 2-hour events and a $10 service charge on 1-hour events. Credit balance(s) maintained with the MACPA as a result of cancellations, that are not used within one (1) year of the cancellation date, will be considered forfeited. Cancellations will not be accepted on or after the program date. Substitutions will be allowed until the start time of the program without penalty.